

Supplemental Questions for the Assistant Director of Property Operations or Assistant Director of Permanent Supportive Housing Position

Please respond to the following general background questions, with either the requested information or a confirmation of your understanding. Your responses, along with your other application materials, will be reviewed by the AHA and used in making the determination of which applicants are best qualified for the position. Written answers are not to exceed two (2) pages total.

1. Describe how your experience, education, and training qualifies you for this position.
2. Describe your experience performing analysis of federal, state, and/or local legislation and regulations, and in developing and implementing policies and procedures to ensure organizational compliance with these regulations.
3. Please describe your experience with developing and conducting quality control reviews or audits of assigned program areas, including how you used the data to facilitate change or performance improvement.