



## Power of Attorney & Executor of an Estate

If a person has a will, their Executor of an Estate probably knows ahead of time and is expecting to take on the role. If there's no will or estate plan in place, the Probate Court will appoint an executor. A power of attorney, which you may see referenced as a "POA," is a legal document that allows you (as the principal) to appoint another person to act as your agent or attorney-in-fact. This agent has authority to act on your behalf, and to perform tasks related to your financial and personal affairs while you are alive. AHA encourages residents and housing program participants to have a POA and an Executor of an Estate in place, in order to be best prepared for unforeseen events. Please consult with a legal professional if you think these are good options for you.

## AHA 504 Coordinator Contact Information

All forms and publications on AHA's website ([www.alamedahsg.org](http://www.alamedahsg.org)) are available in alternative formats. If you would like a copy of a form or publication in an alternative format, please submit your request to AHA's 504 Coordinator. Inquiries regarding equal opportunity policies, the filing of grievances related to 504 related matters, or requests for a copy of the Housing Authority's 504 grievance procedures may be directed to AHA's Section 504 Coordinator:

**Sean Prevette -- Section 504 Coordinator**

**701 Atlantic Avenue**

**Alameda, CA 94501**

**TEL: (510) 747-4305 or TRS 711**

**EMAIL: [504coordinator@alamedahsg.org](mailto:504coordinator@alamedahsg.org)**

## AHA Staff Contact Information

### Annual Recertifications & Interim Adjustments

<b>Tenant last names starting A - HENN</b>	Laquana Lee	(510) 747-4303	<a href="mailto:llee@alamedahsg.org">llee@alamedahsg.org</a>
<b>Tenant last names starting HENO - OT</b>	Jo Ann Harris	(510) 747-4329	<a href="mailto:jharris@alamedahsg.org">jharris@alamedahsg.org</a>
<b>Tenant last names starting OU - Z</b>	Minh Hoang Pham	(510) 747-4347	<a href="mailto:mpham@alamedahsg.org">mpham@alamedahsg.org</a>

### Portability / Eligibility

<b>Tenant last name starting A - H</b>	Dee Dee Adeosun	(510) 747-4319	<a href="mailto:dadeosun@alamedahsg.org">dadeosun@alamedahsg.org</a>
<b>Tenant last name starting I - Z</b>	Corliss Glanton	(510) 747-4309	<a href="mailto:cglanton@alamedahsg.org">cglanton@alamedahsg.org</a>

## Voter Registration

What better way to get involved than casting your vote on important issues impacting the community? To register, please visit this voting registration website: [www.registertovote.ca.gov](http://www.registertovote.ca.gov)



## Property Manager Contact Information for AHA Residents

Property	Property Manager	Email Address	Phone
Anne B. Diamant	Debera Barrett	debera.barrett1@fpimgt.com	(510) 521-3117
China Clipper	Genesis Clark	chinaclipper.cd@fpimgt.com	(510) 995-8651
Eagle Village	Rodney Winters	eaglevillage.cd@fpimgt.com	(510) 227-5704
Esperanza	Genesis Clark	esperanzaapts.cd@fpimgt.com	(510) 995-8651
Everett Commons	Kimberly Watkins	everettcommons.cd@fpimgt.com	(510) 217-8683
Independence Plaza	Christina Soto	independenceplaza.cd@fpimgt.com	(510) 865-7288
Littlejohn Commons	Isabel Sanchez	littlejohncommons.cd@fpimgt.com	(510) 239-4030
Parrot Gardens	Isabel Sanchez	parrotgardens.cd@fpimgt.com	(510) 239-4030
Parrot Village	Isabel Sanchez	parrotvillage.cd@fpimgt.com	(510) 239-4030
Rosefield Village	Rodney Winters	rosefieldvillage.cd@fpimgt.com	(510) 227-5704
AHA Scattered Sites	Kimberly Watkins	ahascatteredsites.info@fpimgt.com	(510) 217-8683
AAHC Scattered Sites	Kimberly Watkins	aahcscatteredsites.info@fpimgt.com	(510) 217-8683

## Important Information for Housing Program Participants

**Online Recertification:** Rent Café enables AHA participants (or their family members) to complete annual recertifications online via cell phones, tablets, laptops, or desktop computers. Participants can upload proof of income, assets, or other recertification documents directly via Rent Café. AHA staff are currently offering participants in-person and online assistance with completing the recertification process. Assistance can also be provided over the phone. Please note LifeSTEPS can also assist with recertifications. Note: Starting fall 2023, re-examinations will be conducted using a combination of online and in-person meetings.

**Rent Café Website Link:** The Rent Café online system can be accessed via this link:

<https://recertification.alamedahsg.org/>

**Rent increase/decrease (interims):** Just log in to Rent Café and click on “Report A Change” to complete a rental payment adjustment. Documents can be directly uploaded into Rent Café for efficient processing of your interim request. If additional documents are needed or requested from your housing specialist, these documents can be submitted via email to

[hcvsubmission@alamedahsg.org](mailto:hcvsubmission@alamedahsg.org).

**Informal Hearings:** To request an informal hearing, please contact Kara Korbel at [kkorbel@alamedahsg.org](mailto:kkorbel@alamedahsg.org) or call (510) 747-4311.

**Termination:** If you received a lease termination notice or have given your landlord notice, contact your Housing Specialist. If you have received a termination of assistance notice, please follow the directions in the notice.

**HQS Inspections:** Please note HQS inspections are actively occurring at all AHA properties. Participants in the assistance programs may have annual or triennial inspections, depending on the type of program assistance they receive.

**Maintenance/Repairs:** Consult your lease for contact info or contact your property manager.

**Translation:** Translation is available for free in all languages. Call 510-747-4300 for assistance.

**Reasonable Accommodations for persons with disability:** Send email to [ra@alamedahsg.org](mailto:ra@alamedahsg.org) or call (510) 747-4326.

**Notice to Live in Aides:** If you are an approved Live In Aide (LIA) in a Housing Choice Voucher household, this is a reminder that you can be removed at anytime by the voucher holder and if that happens you must leave the property. If the disabled voucher holder you are assisting passes away, you must also leave the property. Please note you are not a tenant and have no continued right to reside in the property if the LIA relationship is ended by the voucher holder, or by the Housing Authority. The voucher holder is responsible for communicating changes regarding the LIA to the Housing Authority. However, if the voucher holder passes away, the LIA must report the death promptly.

**Social Services are available:** Call LifeSTEPS at (510) 410-0161 or send an email to [areyes@lifestepsusa.org](mailto:areyes@lifestepsusa.org). These social services are provided at no cost to voucher holders and AHA tenants plus family members living in their households.

**Resident Advisory Board (RAB) Members Needed:** AHA must have participant input into the Annual Plan every year. To be on the Resident Advisory Board, you must be receiving assistance from AHA, through its voucher program (either Housing Choice Voucher or Project-Based Voucher). If you are interested in helping formulate new MTW policies and/or are willing to review those proposed by AHA staff, please contact Sepideh Kiumarsi at [skiumarsi@alamedahsg.org](mailto:skiumarsi@alamedahsg.org) or (510) 747-4365 to volunteer to be a member of the RAB.



Housing Authority  
— of the —  
City of Alameda

701 Atlantic Avenue  
Alameda, CA, 94501

PRESORTED STANDARD  
US POSTAGE

PAID  
OAKLAND, CA

PERMIT NO 2508

# QUARTERLY NEWSLETTER

Important Information Enclosed

## **AHA Main Office Hours**

Monday - Thursday  
8:30am to 3pm