

Attachment 6: Submission and Attachments Checklist

Please initial each item:

Initial	Description
—	I confirm I have read the solicitation and understand the work being requested.
—	I have reviewed both the HUD Notice H-2019-09 PIH-2019-23 and Supplemental Notice 4B-H-2023-08, PIH 2023-19 and understand the guidelines in which the final capital needs assessment will be held to.
—	I have attached an overview of my company's organizational history.
—	I have provided an overview of my experience and qualifications.
—	I have included the pricing for all associated tasks.
—	I have provided a timeline for the site inspections and the deliverables requested.
—	I have provided my project references and included contact information.
—	I have reviewed the AHA Standard Consultant Contract or have included a redline of the proposed changes.
—	I have reviewed and can meet the insurance requirements.
—	I have reviewed the Travel Accommodations Expense Requirements.
—	I have read and completed the conflict of interest policy found at https://form.alamedahsg.org/Forms/A4Gpo . Please select Yes or No if you have indicated any conflicts of interest. Yes___No___.

I am submitting a response to the request for bids for capital needs services issued October 5, 2023